### **REGISTRATION FORM | NOVEMBER 18 22, 2019**

# INDOT Certified Aggregates Technician's School

Sponsored by: Indiana Mineral Aggregates Association | Indiana Department of Transportation

Please register the following for the November 18-22, 2019 INDOT Certified Aggregates Technician's School to be held at:
The Embassy Suites Noblesville, 13700 Conference Center Drive South, Noblesville, IN 46060

Company Name:			Billing Contact Name:			
Mailing Address:						
City, State, Zip:						
Phone:			Contact Email:			
Please enroll the following people at \$6.	50 each (Manuals will b	e sent to the comp	oany address listed above	unless otherwise indic	ated). Please pri	nt.
Name:			Name:			
Daytime Phone:			Daytime Phone:			
Company:			Company:			
Alt. Mailing Address:			Alt. Mailing Address:			
City:State	e: Zip:		City:	State:	Zip:	
Email (required):			Email (required):			
Register for the CAPP 101 Workshop	(Nov. 8) Yes	No	Register for the CAPP 1	01 Workshop (Nov. 8)	Yes	No
Name:			Name:			
Daytime Phone:			Daytime Phone:			
Company:			Company:			
Alt. Mailing Address:			Alt. Mailing Address:			
City: State	e: Zip:		City:	State:	Zip:	
Email (required):			Email (required):			
Register for the CAPP 101 Workshop	(Nov. 8) Yes	No	Register for the CAPP 1	01 Workshop (Nov. 8)	Yes	No
PAYMENT METHOD: Payment is due upon sul	bmission of registration.					
Total Amount:		Please charge to:	Visa MasterCard	American Express		
Enclosed is a check payable to Indiana Mineral A	ggregates Association	Card #:				
Purchase Order #:		Name on Card:				
		Expiration Date:	CVV2 #:		Billing Zip:	
D . (						

Return form to: Indiana Mineral Aggregates Association

11711 N. College Ave., Ste. 180

Carmel, IN 46032 Fax: 317-580-9183 Email: katie@indmaa.org **REGISTRATION DEADLINE: NOVEMBER 1, 2019** 

Online Registration available at http://www.indmaa.org/2019cappschool

Questions? 317-580-9100 or katie@indmaa.org

If more than one person is attending, please list all on one form.

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## INDOT Certified Aggregates Technician's School

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The Indiana Department of Transportation (INDOT) has established a Quality Control/Quality Assurance (QC/QA) program for aggregates for the purpose of properly assigning the responsibility of manufacturing and overall improving the consistency of aggregates. The QC/QA program for aggregates requires that all aggregates supplied for INDOT use be supplied by a Certified Aggregate Producer. The Certified Aggregate Producer Program (CAPP) is a program whereby a qualified mineral aggregate Producer requesting to supply material to INDOT assumes all of the Plant site controls, and INDOT monitors the Producers production, sampling, and testing procedures. The CAPP requires that a Certified Aggregate Technician supervise all sampling and testing for process control.

The principal objective of the Certified Aggregate Technician Program is to provide the necessary training to Producer personnel so that they may administer the Quality Control requirements of CAPP. Knowledge of aggregate production, materials, sampling, testing, statistics, and documentation are provided.

#### **LOCATION & HOUSING**

The Certified Aggregates Technician School (CAPP School) will be held at **The Embassy Suites Noblesville**; 13700 Conference Center Drive South, Noblesville, IN 46060.

A block of rooms has been held at the **Embassy Suites Noblesville** located at 13700 Conference Center Drive South, Noblesville, IN 46060. Please identify the block as "IMAA CAPP" when you make your reservation. To make reservations, please call (317) 674-1900. You can also book online at <a href="http://bit.ly/2019capphotel">http://bit.ly/2019capphotel</a>. Room rates are \$139 per night with breakfast and a complimentary evening reception included. The training course and hotel accommodations are both located at the same site.

#### **PRICING & REGISTRATION DEADLINE**

The Certified Aggregates Technician School is \$650.00 per attendee. The registration fee includes meals, course materials, field trip transportation and the exam. A CAPP 101 Workshop (see below) is offered for free for attendees that are unfamiliar or relatively new to the Aggregates Industry. Registration for both CAPP School and the CAPP 101 Workshop is available online at <a href="http://www.indmaa.org/2019cappschool">http://www.indmaa.org/2019cappschool</a>.

CAPP SCHOOL REGISTRATION DEADLINE: November 1, 2019

CAPP 101—INTRODUCTION TO CAPP WORKSHOP REGISTRATION DEADLINE: November 1, 2019 (Max. 15 participants)

CAPP Training Manuals will be available for pick-up at the Indiana Mineral Aggregates Association (11711 N College Avenue, Ste. 180, Carmel, IN 46032) after October 5th. Remaining manuals will be shipped to attendees approximately 5 days after registration closes.

#### CAPP 101 INTRODUCTION TO CAPP WORKSHOP NOVEMBER 8, 2019

This one-day Workshop is designed to introduce CAPP students to the terms, techniques, and types of aggregate testing that will be taught in more detail at the CAPP course. The Workshop will be held at an existing CAPP Producer site and the training will include a tour of the quarry, sampling, sample reduction, and testing procedures, and a general discussion of the aggregate quality requirements of INDOT (see attached agenda). The Instructors will be the Producer employees and INDOT Central Office and District personnel, of which several will also provide the training at the CAPP course. The Workshop is not mandatory for certification; however, for those individuals relatively new to the Aggregate Industry, the instruction will greatly assist in becoming a Certified Aggregate Technician.

There is no fee for the Workshop and lunch will be provided at the Producer site. Dress should be appropriate for a laboratory testing facility setting and quarry tour, and steel-toe shoes are required. Other safety apparel needed for the Workshop will be provided. The Workshop is scheduled for November 8, 2019 and will be held at Martin Marietta, 96th St, Indianapolis.

Only those registered to attend the 2019 CAPP School may register to attend the CAPP 101 Workshop. Class size for the CAPP 101 Workshop is limited at 15 participants.

#### Agenda for CAPP 101 Workshop

Martin Marietta 4700 E 96th Street
North Indianapolis Quarry Indianapolis, IN 46240

8:30 AM Sign in at Quarry

9:00 AM Quarry Tour & Lab Demo:

Obtaining Samples

Sample Reduction, Gradation,

Decant

Lab Equipment & Record Keeping

Noon Lunch (provided)

1:00 PM CAPP Math for a Cert. Agg. Tech.
Overview of Statistics / Charting
What does it take to be a CAPP
Producer? Thorough Introduction

3:30 PM Summary and Review

4:00 PM Adjourn